

Georgetown City Council Meeting

Minutes for August 4, 2025

The Georgetown City Council met in regular session at the hour of 7:00 p.m. in the Council Chamber, City Hall, on the above written day.

Invocation delivered by Alderman Gordon

Pledge of Allegiance was recited.

Roll Call:

Present:	Jack Morrison	Alder Ward 1
	Dennis Davidson	Alder Ward 1
	Curt Gordon	Alder Ward 2
	Michelle Brooks	Alder Ward 2
	Mike Scott	Alder Ward 3
	Steffanie Lyons	Alder Ward 3
	Mitch Weaver	Alder Ward 4
Also Present:	Darin Readnour	Mayor
	Jacqueline Wilson	City Clerk
	Amy Cavanaugh	Treasurer
Absent:	Nick Krael	Alder Ward 4

The mayor declared a quorum was present.

Public Comments:

- No public comments

Approval of Minutes.

- a) Approve Regular Council Meeting Minutes dated July 21, 2025.
Action Taken: **Approved**,
Motion / Second: Alder Morrison/ Alder Lyons,
Motion passed 7 – 0.
- b) Approve Personnel Committee Minutes dated July 21, 2025.
Action Taken: **Approved**,
Motion / Second: Alder Brooks / Alder Weaver,
Motion passed 4 – 0, with Alders Morrison, Davidson, and Gordon abstaining.
- c) Approve Personnel Committee Minutes dated July 24, 2025.
Action Taken: **Approved**,
Motion / Second: Alder M. Scott / Alder Brooks,
Motion passed 3 – 0, with Alders Morrison, Davidson, Gordon, and Weaver abstaining.

1. Payment of Bills.

Action Taken: **Authorized payment** of bills as presented in List 890. There were 30 payments to vendors for a total of \$51,223.61.

Action Taken: **Approved** as presented,
Motion / Second: Alder Weaver / Alder M. Scott,
Motion passed unanimously 7 – 0.

2. **Clerk's Report:** Besides preparing the agendas, minutes, meeting packets and typing Streets & Alley reports, the clerk answered e-mails and phone calls. The clerk issued golf cart permits to John Unakis, Todd Satterlee, Jack Morrison, and Amanda Silvey. The clerk issued building permits to Joe Graves, Steve Nale, and Ruchella Howell. The clerk also collected water lab payments totaling \$35.00.

Action Taken: **Approved** as presented.
Motion / Second: Alder Davidson / Alder Lyons,
Motion passed unanimously 7 – 0.

3. **Streets & Alleys Report:** fixed leaking valve on E. West St, trimmed intersections and sidewalks, prepared roads for oil and chip, worked on mowers, cleaned shop & washed trucks, pushed up brush pile, ran sewer line on Pine St, cleaned up tree on Dyke & 14th St. **Did work orders, read meters, shut off list, Bad meter list, and J.U.L.I.E.'s.** Overtime hours: July 10 – 23, 2025 – 4 hours.
Action Taken: **Approved** as presented.
Motion / Second: Alder Davidson / Alder Lyons,
Motion passed unanimously 7 – 0.
4. **Water & Sewer Reports: Ed** – daily chores, CSO report, water report, sewer report, monthly testing, water and sewer chores, mowing, finishing up lead and copper results and mailing to residents, repaired check valve #2 in sludge station, un-clogged valve in grit washer system, working on EPA check list for inspection on 08/13/2025, finished repair on air conditioner at Cayuga plant (needed a new fan motor and contacts were burnt out), contacted MSA to get gas monitor system fixed in basement of headworks building, and training Melvin. Will: cleaned glass bowls on all pumps at Georgetown sewer plant every two weeks, mowed and weeded once a week at least, filled chemicals at Cayuga water plant and Georgetown sewer plant, did bi-weekly lift station reports and inspection, cleaned trickling filter once a week, did chores in Cayuga and Georgetown daily, did test every Thursday and Friday every week followed by reading test results every following Tuesday and Wednesday, washed lab equipment and dishes as needed after every test and sample, cleaned grit wash station once a week, cleaned rake system once a week, cut and collect all trash for trash pick-ups on Tuesday, cleaned septic dumping bed, trimmed sidewalks, cleaned S. Main lift station, worked with trainee on working zero turn and showing how plant operates, sprayed wells 1 and 2, got sprayer ready for spraying lagoons. **Overtime hours:** 30.5 hours for July 10 - 23, 2025.
Action Taken: **Approved** as presented.
Motion / Second: Alder Davidson / Alder Lyons,
Motion passed unanimously 7 – 0.
5. **Public Safety Report:** The public safety report was tabled until the next meeting.
Overtime Hours: 69.5 hours, 93.5 Comp time for June 25 – July 23, 2025.
Action Taken: **Approved** as presented.
Motion / Second: Alder Davidson / Alder Lyons,
Motion passed unanimously 7 – 0.

Old Business

1. **Consider Bid opening for strip mall** – No bids received, will re-run ad
Action Taken: **Approved**
Motion / Second: Alder M. Scott / Alder Morrison,
Motion passed unanimously 7 – 0.

Committee Briefs

- Personnel Committee recommendations – Alder Brooks informed the council that 2 part-timers had been hired. Both were doing really well.
- Alder Morrison asked if anyone had found anything out about the cat situation. Alder Brooks said she would call animal control this week.
- Clerk Wilson asked about the project at the Historical Society. The mayor is going to have Rusty check, may have some guardrails at the garage. He will also check with the township.

New Business

1. **Consider GRHS Branding** – The school district received a \$5 million grant payable over 5 years. This year they are working on the school branding in Georgetown and Ridge Farm. They are wanting to put banners on the light poles. They will also replace the directional signs for the schools. The school wants to partner with the city to get the banners installed. The mayor will talk to Rusty to see how where we

can put them. We may have to do every other pole due to the holiday gathering banners and the Christmas decorations.

Action taken: **Approved**

Motion / Second: Alder Weaver / Alder Gordon,

Motion passed unanimously 7 – 0.

2. **Consider Operation Backpack donation –**

Action Taken: **Approved** to donate \$100

Motion / Second: Alder Gordon / Alder Brooks,

Motion passed unanimously 7 – 0.

3. **Consider email module for Locis –** This will give residents the chance to receive their bills by email instead of the postal service. Postage has went up, bills are not being received. This will help us save money in the long run.

Action taken: **Approved**

Motion / Second: Alder Morrison / Alder Weaver,

Motion passed unanimously 7 – 0.

Announcements:

- Alder Lyons husband was approached by Rusty Berry. He said that Steffanie was giving Travis Digby information from the meetings. She wanted to clear the air that this was not happening. If anyone has any questions, she said please ask her.
- Alder Weaver has a meeting on Tuesday with the land bank. He asked the clerk about 109 Vermilion. The property has been signed over to the city. A request has been sent to Darren Duncan concerning the taxes. The clerk will check with the attorney concerning the house on Oak St.
- Janet Martin asked about a streetlight at Woodland Drive.

Adjourn Meeting:

Meeting adjourned at 7:48 pm

Action Taken: **Approved**

Motion / Second: Alder M. Scott / Alder Weaver,

Motion passed unanimously 7 – 0.

I, Jacqueline Wilson, Clerk for the City of Georgetown, do hereby certify that the foregoing is a true and accurate copy of the minutes of the Regular Council Meeting which was held August 4, 2025.

Jacqueline Wilson, City Clerk