



# Georgetown City Council Meeting Minutes for November 6, 2023

The Georgetown City Council met in regular session at the hour of 7:00 p.m. in the Council Chamber, City Hall, on the above written day.

Invocation delivered by Alderman Gordon  
Pledge of Allegiance was recited.

## Roll Call:

<b>Present:</b>	Jack Morrison	Alder Ward 1
	Dennis Davidson	Alder Ward 1
	Curt Gordon	Alder Ward 2
	Michelle Brooks	Alder Ward 2
	Randy Scott	Alder Ward 3
	Tim Waterman	Alder Ward 4
<b>Also Present:</b>	Darin Readnour	Mayor
	Jacqueline Wilson	City Clerk
	Amy Cavanaugh	Treasurer
<b>Absent:</b>	Mike Scott	Alder Ward 3
	Nick Krabel	Alder Ward 4

The Mayor declared a quorum was present.

## Public Comments:

- No public was present.

## 1. **Approval of Minutes.**

- a) Approve Regular Council Meeting Minutes dated October 16, 2023.

Action Taken: **Approved** as presented

Motion / Second: Alder R. Scott / Alder Davidson,

Motion passed 5 – 0, with Alder Morrison abstaining.

- b) Approve Personnel Committee Meeting Minutes dated October 23, 2023.

Action Taken: **Approved** as presented

Motion / Second: Alder Waterman / Alder Brooks,

Motion passed 2-0, with Alders Morrison, Davidson, R. Scott, and Gordon abstaining.

## 2. **Payment of Bills.**

Action Taken: **Authorized payment** of bills as presented in List 844. There were payments to 49 vendors for a total of \$199,853.50. Alderman Gordon asked about the \$18,276.00 charge to Coe Equipment. This is for the new sewer camera that was approved. Alder Gordon also asked about the Simpson Refrigeration charge. This is for the business grant given to Cornelio's. There was also a question about the check to the library for \$10,000. This is the amount that was budgeted for the library.

Action Taken: **Approved** as presented.

Motion / Second: Alder Gordon / Alder Morrison,

Motion passed unanimously 6 – 0.

3. **Clerk's Report:** Besides preparing the agendas, minutes, meeting packets and typing Streets & Alley reports, the clerk answered e-mails and phone calls, and entered data from surveys received. The clerk filed 3 liens for ordinance violations at 207 Frazier, 611 S. Main, and 219 E 10<sup>th</sup>. The clerk issued 3 liens

for unpaid water bills for 401 S. Church, 201 W. 12<sup>th</sup>, and 507 Mill St. The clerk issued a Golf cart permit to Sabrina Thomas. A building permit was denied for Chris West at 107 E. 8<sup>th</sup> St. Action Taken: **Approved** as presented.

Motion / Second: Alder Waterman / Alder R. Scott,  
Motion passed unanimously 6 – 0.

4. **Streets & Alleys Report: Did Work Orders and J.U.L.I.E.’s**, worked on sewer problem on Grace St., worked on storm drain on Kennedy, put up Christmas decorations at square. **Equipment:** washed trucks & backhoe. **Overtime hours:** 9.5 hours for October 5 – November 1, 2023.

Action Taken: **Approved** as presented.

Motion / Second: Alder Waterman / Alder R. Scott,  
Motion passed unanimously 6 – 0.

5. **Water & Sewer Reports: Ed:** daily chores, CSO report, water usage report, sewer report, inventoried pump repair parts ordered what was needed, water usage report, filed paperwork for year end, purged old files in storage. Calibrated lab equipment, put new mechanical seal in sludge pump #1, fixed water leak in Headworks building, met with Tyler from Brenntag on digester. **Will:** chores at both sewer and water buildings every day, 001 test every Monday and Wednesday followed by reading test results next day (18 hours), weekly test and sampling every Thursday/Friday, read test results every following Tuesday/Wednesday, mowed and weeded at Cayuga and Georgetown water buildings and both wells once a week. Biweekly lift station reports, cleaned primary and finales, applied chemicals to digester daily, collected samples for EPA required test, cleaned all glass bowls at to all the pumps at sewer plant, put all new tubes and housing unit in fluoride room in Cayuga, rebuild sludge pump #1, winterized all of sewer plant, cleaned trickling filter, shut down chemicals at sewer plant for winter, cleaned basement, decanted digester, cleaned glass bowls, winterized water tower. **Overtime hours:** 36 hours for October 5 – November 1, 2023.

Action Taken: **Approved** as presented,

Motion / Second: Alder Waterman / Alder R. Scott,  
Motion passed unanimously 6 – 0.

6. **Public Safety Report:** The Police had over 189 calls along with 4 in town and 18 out of town assists.

Action Taken: **Approved** as presented.

Motion / Second: Alder Waterman / Adler R. Scott,  
Motion passed unanimously 6 – 0.

### **Old Business:**

- Concrete work will hopefully start soon on the waste pad.
- Clerk Wilson met with a representative from FEMA. We are claiming the clean-up. May also be able to claim the debris clean up.
- Alder Gordon talked to Tilton about the code enforcement officer. They gave him a name of someone who is working for Belgium. Mayor Readnour has talked to someone who might also be interested, waiting to hear.

### **Committee Briefs:**

- Personnel Committee Recommendations – give Tonya 6% raise as voted in November, give her another 6% raise when new duties start with signed paper for Accelerated Payment. Mayor Readnour said we will have to pay that for her replacement when she retires.

Action Taken: **Approved**

Motion / Second: Alder R. Scott / Alder Davidson  
Motion passed unanimously 6 – 0.

- Alder Waterman also informed the committee that they had to terminate an employee last week. He had a second accident and did not report it.

- Appeals Committee Recommendations – Deny the request for variance from Chris West at 107 E. 8<sup>th</sup> St. The shed does not meet building codes.  
Action Taken: Approved  
Motion / Second: Alder Morrison / Alder Waterman  
Motion passed unanimously 6 – 0.
- Alder Morrison informed the committee that Mr. Biggerstaff had talked to him about the burnt house on Church St. There are steps they can take, it would be about a 2-week process, but would have to have cooperation from police. Mayor Readnour will talk to the Chief.

**New Business:**

1. **Consider 2024 Regular Meeting Dates**  
Action Taken: **Approved**  
Motion / Second Alder Waterman / Alder Gordon  
Motion passed unanimously 6 – 0.
2. **Consider 2024 Holidays** – Employees have requested to have Good Friday instead of Juneteenth. It is not required that we observe it.  
Action Taken: **Approved**  
Motion / Second: Alder Waterman / Alder R. Scott  
Motion passed unanimously 6 – 0.
3. **Consider GLCC Christmas Parade December 3** – The parade will be Sunday evening at 5:30. The Ladies club is working on other activities as well.  
Action Taken: **Approved**  
Motion / Second: Alder Waterman / Alder Morrison  
Motion passed unanimously 6 – 0.
4. **Consider Santa House** – The Santa house is getting worn out from being moved so much. Rusty would like to use the Gazebo for Santa visits this year. The new Santa is fine with this.  
Action Taken: **Approved**  
Motion / Second: Alder Brooks / Alder R. Scott,  
Motion passed 5 – 1.
5. **Consider Christmas Basket Donation** – donate the same amount as last year  
Action Taken: **Approved**  
Motion / Second: Alder Waterman / Alder R. Scott  
Motion passed unanimously 6 – 0.
6. **Consider CILBA/Tax Sale** – The council agreed to buying Johnson & Potter. They would like to look further into the Snyder house and make a decision next meeting.  
Action Taken: **Approved**  
Motion / Second: Alder Morrison / Alder Davidson,  
Motion passed unanimously 6 – 0.

**Announcements:**

- Alder Gordon asked when we need to start talking about home rule. He thinks we need a citizens committee to help. The council also needs to refresh their knowledge on the subject.

**Adjourn Meeting:**

Motion / Second: Alder Waterman / Alder Brooks,  
Motion passed unanimously 6 – 0.  
Meeting adjourned at 7:42 p.m.

I, Jacqueline Wilson, Clerk for the City of Georgetown, do hereby certify that the foregoing is a true and accurate copy of the minutes of the Regular Council Meeting which was held November 6, 2023.

---

Jacqueline Wilson, City Clerk